



**SHUBHAM CHARITABLE**

**ASSOCIATION**

**ANNUAL REPORT 2018-19**

ANNUAL GENERAL MEETING: The annual general meeting of the society was held on the 25th of April 2019 at the societies head office. All the executive members and about 70% of the general members were present. Smt. Asha Jasrasaia gave the opening and welcome speech. The meeting was chaired by the President Smt. Pushpa Bajaj. The Secretary Smt. Payal Bajaj read out the details of the work done by the society during the year 2018-2019. She also read out the financial report of 2018-2019 and the audit report of 2018. She also highlighted the achievements of the society and the beneficiaries of the society during the year 2018- 2019.

The secretary concluded her speech by handing over the podium to the President. The President announced that a new governing body is to be formed as the term of the present body would expire on the 26th<sup>th</sup> of April. The road map and the programmes for the next year would be decided by the new governing body. Faculty members of the society were felicitated for their dedication and the top student beneficiaries were also felicitated for their performance. The president concluded by thanking each and every member of the society for giving her an opportunity to serve the society and announced election for the new governing. The election was held and a new governing body was formed. The meeting came to an end by the vote of thanks given by Smt. Silky Bajaj.

## NEW GOVERNING BODY

### SHUBHAM CHARITABLE ASSOCIATION

Extract of the **Resolution no. 1** in the Governing Body Meeting of the Shubham Charitable Association held on 25<sup>th</sup> April 2019 at Shillong 4:30 pm.

It has been is resolved that in pursuance of the registration of the members of the erstwhile Governing Body, the following resolution is passed by the new Governing Body:-

SI. NO.	Name	Address, Occupation	Designation	Signature
1	Mrs. Pushpa Bajaj	Luckier Road, Shillong-793002 East Khasi Hills District Occupation-Social worker	President	<i>Pushpa Bajaj</i>
2	Mrs. Payal Bajaj	Luckier Road Shillong-793002 East Khasi Hills District Occupation- Teacher	Working President	<i>Payal Bajaj</i>
3	Mrs. Sumitra Chandgothia	Yogesh Enterprise, D.G.C, Cross Road, Police Bazar, Shillong: 793001 Occupation-Social worker	Secretary	<i>Sumitra</i>
4	Mrs. Asha Jasrasaia	Mokhar, Shillong-793001 East Khasi Hills District Occupation-Social worker	Treasurer	<i>Asha Jasrasaia</i>
5	Mrs. Silky Bajaj	Luckier Road Shillong-793002 East Khasi Hills District Occupation- Teacher	V. President	<i>Silky Bajaj</i>
6	Mrs. Meenakshi Bajoria	Police Bazar Shillong- 793001 Occupation-Social worker	Joint Secretary	<i>Meenakshi Bajoria</i>
7	Mrs. Neetu Sharma	Bishnupur , East Khasi Hill, Shillong-793004 Occupation-Social worker	Ex. Member	<i>Neetu Sharma</i>

Seal and Signature

*Sumitra*  
Sumitra Chandgothia

Secretary



*Pushpa Bajaj*  
President

Pushpa Bajaj  
PRESIDENT

The highlights of the year, as detailed by the Secretary are as follows:

#### VOCATIONAL TRAINING

A total number of 770 beneficiaries were trained in the fields of Computer Data Entry, Beauty treatment and Hair styling, Tailoring and Embroidery. Of these 770 student beneficiaries 300 were sent from the Directorate of Employment and Craftsmen Training, Government of Meghalaya. The balance 470 student beneficiaries were given the training directly by the society. Beneficiaries were mostly from the East Khasi Hills district of Meghalaya and Udalguri district of Assam. The trainings were done in the centres at Shillong and Udalguri. All the beneficiaries were handed over certificates after their appraisal was done. Some of the beneficiaries were given placement in various organisations and as in the previous year's most of the trainees in Tailoring opted for establishing their own business.



Basic computer course for the tailoring batch



Distribution of Induction Kit for self employed tailoring batch, Udalguri



Beneficiaries awarded certificates by the Chief Guest Smt. Jyostna Agarwal wife of DGP Meghalaya and the president of the society Smt. Pushpa Bajaj

### INAUGURATION OF NEW PMKVY CENTRE AT JHALUPARA, SHILLONG

A new centre of Pradhan Mantri Kaushal Vikas Yojna was inaugurated by Shri. Bhupesh Hajong, Director, Employment and Craftsmen Training, Government of Meghalaya. The new centre would cater to the youths and women of the area.







Inauguration of the Jhalupara Centre

### INAUGURATION OF NEW CENTRE AT LUMTHANGDING

A new centre at a rural area in Meghalaya was inaugurated. The centre was started in a rural area so that the women and youth do not have to travel to Shillong for training. This centre was set up specially for the women as they could look after their families and at the same time learn new skills for enhancing their income.



## OTHER PROGRAMMES ORGANISED BY THE SOCIETY

### EARTH DAY

Earth day was celebrated in all the centres of the society with the main function held at the head office premises. The Chief Executive Officer of Shillong Cantonment Board graced the function as the chief guest.



### WORLD ENVIRONMENT DAY

World environment day was celebrated by the society in all its centres. The day was celebrated by planting trees and cleaning drives in the localities where the centres are located. An awareness campaign was organised in the head office premises



Tree Plantation by members of the society and students

### INTERNATIONAL YOGA DAY

International Yoga Day was celebrated in all the centres run by the society. The main function was held in the head office. All the student beneficiaries, staff and the members of the society participated in the programme.



International Yoga Day at the Head Office

## SKILL FEST

A Skill Fest was organised by the society in the month of July on the occasion of World Youth Skill Day in the head office and central training centre premises. The youth skill day was also celebrated and Shri. Bhupesh Hajong, Director, Employment and Craftsmen Training, Government of Meghalaya was the Chief Guest. Various cultural programmes etc. were presented by the student beneficiaries and also showcased their skills.



Director of DECT, Meghalaya with beneficiaries



## AAJEEVIKA AND KAUSHAL VIKAS DIWAS

Aajeevika and Kaushal Vikas Diwas was celebrated at our Central Centre and North Eastern Hill University. The chief guest at Central Centre was Shri. Bhupesh Hajong, Director, Employment and Craftsmen Training, Government of Meghalaya.



## SPECIAL WORKSHOP

A special workshop was held in the central centre where the participants were oriented with Safety and First Aid Methods. The other part was conducted by Smti. Sapna Ganeriwal from Guwahati where she taught the participants how to make useful things from old bottles, old jeans etc.



FELICITATION OF, HONOURABLE MINISTER OF SKILL, EMPLOYMENT AND  
ENTREPRENEURSHIP, GOVERNMENT OF ASSAM

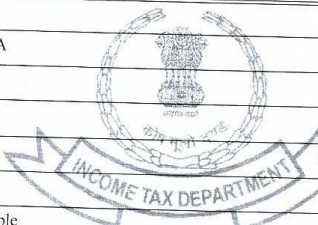
Shri Chandra Mohan Patowary Hon'ble Minister of Skill, Employment & Entrepreneurship, Transport, Industry and Commerce, Parliamentary Affairs government of Assam was felicitated at a programme held in Srimanta Sankardev Kalakshetra, Guwahati by the society for his role in developing skill development centres in Assam.



Various other programmes like celebration of Independence Day, knowledge of soft skill etc. awareness of state government and central government schemes were also held in all the centres for the benefit of the beneficiaries. Programmes relating to employment avenues and soft skills required for interviews were also done in all the centres.

AUDIT REPORT 2018

INDIAN INCOME TAX RETURN ACKNOWLEDGEMENT						Assessment Year 2018-19		
[Where the data of the Return of Income in Form ITR-1 (SAHAJ), ITR-2, ITR-3, ITR-4, ITR-5, ITR-6, ITR-7 transmitted electronically with digital signature]								
PERSONAL INFORMATION AND THE DATE OF ELECTRONIC TRANSMISSION	Name SHUBHAM CHARITABLE ASSOCIATION					PAN AACAS7266H		
	Flat/Door/Block No KEDARMULL AND SONS		Name Of Premises/Building/Village			Form No. which has been electronically transmitted ITR-7		
	Road/Street/Post Office		Area/Locality LUCKIER ROAD			Status AOP/BOI		
	Town/City/District SHILLONG		State MEGHALAYA	Pin/ZipCode 793002	Aadhaar Number/Enrollment ID			
	Designation of AO(Ward/Circle) ACIT-CIR SHILLONG					Original or Revised ORIGINAL		
	E-filing Acknowledgement Number 692492801290618				Date(DD/MM/YYYY) 29-06-2018			
	COMPUTATION OF INCOME AND TAX THEREON	1	Gross total income				1	0
		2	Deductions under Chapter-VI-A				2	0
		3	Total Income				3	0
		3a	Current Year loss, if any				3a	0
4		Net tax payable				4	0	
5		Interest and Fee Payable				5	0	
6		Total tax, interest and Fee payable				6	0	
7		Taxes Paid	a	Advance Tax	7a	0		
			b	TDS	7b	336242		
			c	TCS	7c	0		
		d	Self Assessment Tax	7d	0			
		e	Total Taxes Paid (7a+7b+7c +7d)	7e	336242			
8	Tax Payable (6-7e)				8	0		
9	Refund (7e-6)				9	336240		
10	Exempt Income	Agriculture		0				
		Others		0		0		



INCOME TAX DEPARTMENT

This return has been digitally signed by <u>PUSHPA DEVI BAJAJ</u> in the capacity of <u>PRESIDENT/TRUSTEE</u>	
having PAN <u>ACKPB9133H</u> from IP Address <u>117.199.79.239</u> on <u>29-06-2018</u> at <u>SHILLONG</u>	
Dsc SI No & issuer <u>1400736776CN=(n)Code Solutions CA 2014,2.5.4.51=#13133330312c20474e464320496e666f746f776572,STREET=Bodakdev, S G Road, Ahmedabad,ST=Gujarat,2.5.4.17=#1306333830303534,OU=Certifying Authority,O=Gujarat Narmada Valley Fertilizers and Chemicals</u>	

**DO NOT SEND THIS ACKNOWLEDGEMENT TO CPC, BENGALURU**



**FORM 10 B**  
(See rule 17B)

**AUDIT REPORT UNDER SECTION 12 A(b) OF THE INCOME TAX ACT 1961**  
**IN THE CASE OF CHARITABLE OR RELIGIOUS TRUSTS OR INSTITUTION**

We have examined the Balance Sheet of **SHUBHAM CHARITABLE ASSOCIATION : LUCKIER ROAD : SHILLONG**, as at 31.03.2018 and the Income and Expenditure Account and Receipts & Payments Account for the year ended on that date which are in agreement with the books of account maintained by the said trust/institution.

We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of the audit. In our opinion, proper books of accounts have been kept by the head office and the branches of the above named trust/institution visited by us so far as appears from our examination of the books, and proper returns adequate for the purpose of audit have been received from branches not visited by us subject to the comments given below :

Comments: NIL

In our opinion, and to the best of our information, and according to information given to us, the said accounts give a true and fair view:

- i) In the case of the Balance Sheet of the state of affairs of the above named trust/institution as at 31<sup>st</sup> March 2018.

AND

- ii) In the case of the Income and Expenditure Account of the excess of Income over expenditure of its accounting year ending on 31<sup>st</sup> March 2018.

The prescribed particulars are annexed hereto:

for GURAV SUREKA & ASSOCIATES  
Chartered Accountants



GURAV SUREKA  
(Membership No. 308241)

Place : Shillong  
Date : 28.06.2018



**STATEMENT OF PARTICULARS**

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**I. APPLICATION OF INCOME FOR CHARITABLE OR RELIGIOUS PURPOSES**

- 1 Amount of income of the previous year applied to charitable or religious purposes in India during that year ₹ 4716636
- 2 Whether the trust/institution has exercised the option under clause(2) of the explanation to section 11(1) ? If so, the details of the amount of income deemed to have been applied to charitable or religious purposes in India during the previous year. NIL
- 3 Amount of income accumulated or set apart/finally set apart for application to charitable or religious purposes. to the extent it does not exceed 15 percent of the income derived from property held under trust wholly/in part only for such purposes. ₹ 915083
- 4 Amount of income eligible for exemption under section 11(1)(c)(Give details) NIL
- 5 Amount of income, in addition to the amount referred to in item 3 above, accumulated or set apart for specified purposes under section 11(2) ₹ 470000
- 6 Whether the amount of income mentioned in item 5 above has been invested or deposited in the manner laid down in section 11(2)(b) ? If so, the details thereof. Yes, Fixed Deposit
- 7 Whether any part of the income in respect of which an option was exercised under clause(2) of the Explanation to section 11(1) in any earlier year is deemed to be income of the previous year under section 11(1B)? If so, the details thereof. NO
- 8 Whether, during the previous year, any part of income accumulated or set apart for specified purposes under section 11(2) in any earlier year-
- (a) has been applied for purposes other than charitable or religious purposes or has ceased to be accumulated or set apart for application thereto, or NIL
- (b) has ceased to remain invested in any security referred to in section 11(2)(b)(i) or deposited in any account referred to in section 11(2)(b)(ii) or section 11(2)(b)(iii), or NIL
- (c) has not been utilised for purposes for which it was accumulated or set apart during the period for which it was to be accumulated or set apart, or in the year immediately following the expiry thereof ? If so, the details thereof. NIL



**II. APPLICATION OR USE OF INCOME OR PROPERTY FOR THE BENEFIT OF PERSONS REFERRED TO IN SECTION 13(3)**

- |   |   |    |
|---|---|----|
| 1 | Whether any part of the income or property of the trust/institution was lent, or continues to be lent, in the previous year to any persons referred to in section 13(3) (hereinafter referred to in this Annexure as such person)? If so, give details of the amount, rate of interest charged and the nature of security, if any | No |
| 2 | Whether any land, building or other property of the trust/institution was made, or continued to be made, available for the use of any such person during the previous year? If so, give details of the property and the amount of rent or compensation charged, if any  | No |
| 3 | Whether any payment was made to any such person during the previous year by way of salary, allowances or otherwise? If so, give details   | No |
| 4 | Whether the services of the trust/institution were made available to any such person during the previous year? If so, give details thereof together with remuneration or compensation received, if any  | No |
| 5 | Whether any share, security or other property was purchased by or on behalf of the trust/institution during the previous year from any such person? If so, give details thereof together with the consideration paid.   | No |
| 6 | Whether any share, security or other property was sold by or on behalf of the trust/institution during the previous year to any such person? If so, give details thereof together with the consideration received.  | No |
| 7 | Whether any income or property of the trust/institution was diverted during the previous year in favour of any such person? If so, give details thereof together with the amount of income or value of property so diverted.  | No |
| 8 | Whether the income or property of the trust/institution was used or applied during the previous year for the benefit of any such person in any other manner? If so, give details.   | No |

**III. INVESTMENTS HELD AT ANY TIME DURING THE PREVIOUS YEAR(S) IN CONCERNS IN WHICH PERSONS**

**REFERRED TO IN SECTION 13(3) HAVE A SUBSTANTIAL INTEREST**

Sl. No	Name and address of the concern	Whether the concern is a company no. & class of shares held	Nominal value of the investment	Income from the investment	Whether the amount in col. 4 exceeded 5 percent of the capital of the concern during the previous year say Yes/No
			----- NIL -----		

for GAURAV SUREKA & ASSOCIATES  
Chartered Accountants



GAURAV SUREKA  
Membership No. 308241

Place : Shillong  
Date : 28.06.2018



**SHUBHAM CHARITABLE ASSOCIATION**  
**LUCKIER ROAD : SHILLONG**

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31.03.2018

EXPENDITURE		INCOME	
Vocational Training Expenses :		Members' Contributions & Donations	52000.00
a) Salary & Allowances	1240250.00	Bank Interest on SB A/c	50674.00
b) Workshops	62330.00	Fund Received :	
c) Printing & Stationery	152541.00	i) From Governor	250000.00
d) Affiliation & Assessment	38000.00	ii) PMKVY NSDC	3033945.00
e) Books & Journals	35350.56	iii) SDI (MSCT) Meghalaya	1942900.00
f) Advertisement Expenses	22518.00	iv) DOE & BARBr	<u>772200.00</u> 5999045.00
g) Training Expenses	<u>21712.00</u> 1572701.56		
General Expenses	114779.00		
Rent	439500.00		
Repair & Maintenance	8920.00		
Professional fees	65460.00		
Seminars & Functions	86500.00		
Travelling & Conveyance	95500.00		
Telephone Expenses	20323.00		
Electric Expenses	18280.00		
Bank Charges	1364.00		
Society Welfare & Donations	733979.00		
Application Fees	30000.00		
Hiring Charges	105000.00		
PMKVY Service & Society	<u>346290.00</u> 2065895.00		
Depreciation	395857.00		
Excess of Income & Expenditure	2067265.44		
	<u>6101719.00</u>		<u>6101719.00</u>

In terms of our report of even date  
for GAURAV SUREKA & ASSOCIATES  
Chartered Accountants



GAURAV SUREKA  
(Membership No. 308241)

Place : Shillong  
Date : 28.06.2018



**SHUBHAM CHARITABLE ASSOCIATION**  
LUCKIER ROAD : SHILLONG

RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED 31.03.2018

RECEIPTS		PAYMENTS	
Opening Balance:		Vocational Training Expenses :	
Cash in hand	40668.00	a) Salary & Allowances	1408250.00
Cash at Bank :		b) Workshops	62330.00
SB A/c with Canara Bank	<u>16722.50</u>	c) Printing & Stationery	152541.00
	57390.50	d) Affiliation & Assessment	38000.00
		e) Books & Journals	35350.56
Members' Contributions & Donations	52000.00	f) Advertisement Expenses	22518.00
		g) Training Expenses	<u>21712.00</u>
Bank Interest on SB A/c	50674.00		1740701.56
Fund Received :		General Expenses	114779.00
i) From Governor	250000.00	Rent	439500.00
ii) PMKVY NSDC	2759344.00	Repair & Maintenance	8920.00
iii) SDI (MSCT) Meghalaya	2788550.00	Professional fees	41860.00
iv) DOE & BARBr	<u>772200.00</u>	Seminars & Functions	86500.00
	6570094.00	Travelling & Conveyance	95500.00
		Telephone Expenses	20323.00
		Electric Expenses	18280.00
		Bank Charges	1364.00
		Society Welfare & Donations	733979.00
		Application Fees	30000.00
		Hiring Charges	105000.00
		PMKVY Service & Society	<u>346290.00</u>
			2042295.00
		Purchase of :	
		a) Furniture & Furnishing	137580.00
		b) Training Equipments	679985.00
		c) Computer & Peripherals	<u>260474.00</u>
			1078039.00
		Repayment of Loan	800000.00
		Closing Balance:	
		Cash in hand	28223.00
		Cash at Bank :	
		SB A/c with Canara Bank	61146.94
		SB A/c Bandhan bank a/c	129753.00
		Fixed Deposit	<u>850000.00</u>
			1069122.94
	<u>6730158.50</u>		<u>6730158.50</u>

In terms of our report of even date  
for GAURAV SUREKA & ASSOCIATES  
Chartered Accountants



GAURAV SUREKA

Place : Shillong

**FORM 10 B**  
(See rule 17B)

**AUDIT REPORT UNDER SECTION 12 A(b) OF THE INCOME TAX ACT 1961**  
**IN THE CASE OF CHARITABLE OR RELIGIOUS TRUSTS OR INSTITUTION**

We have examined the Balance Sheet of **SHUBHAM CHARITABLE ASSOCIATION : LUCKIER ROAD : SHILLONG**, as at 31.03.2018 and the Income and Expenditure Account and Receipts & Payments Account for the year ended on that date which are in agreement with the books of account maintained by the said trust/institution.

We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of the audit. In our opinion, proper books of accounts have been kept by the head office and the branches of the above named trust/institution visited by us so far as appears from our examination of the books, and proper returns adequate for the purpose of audit have been received from branches not visited by us subject to the comments given below :

Comments: NIL

In our opinion, and to the best of our information, and according to information given to us, the said accounts give a true and fair view:

- i) In the case of the Balance Sheet of the state of affairs of the above named trust/institution as at 31<sup>st</sup> March 2018.

AND

- ii) In the case of the Income and Expenditure Account of the excess of Income over expenditure of its accounting year ending on 31<sup>st</sup> March 2018.

The prescribed particulars are annexed hereto:

for GAURAV SUREKA & ASSOCIATES  
Chartered Accountants



*[Signature]*  
GAURAV SUREKA  
(Membership No. 308241)

Place : Shillong  
Date : 28.06.2018